



**Exhibit B.1  
REQUEST FOR PROGRESS PAYMENT**

<b>Contract Number:</b>	CFP _____		
<b>Awardee:</b>			
<b>Address:</b>			
<b>Phone:</b>		<b>Email:</b>	
<b>Total Award Amount:</b>	\$ _____	<b>CRD Grant Expenditure To-Date: *including current request amount</b>	\$ _____
<b>Performance Start Date</b> <i>(located in CFP contract under 1.A)</i>		<b>Contract Termination Date</b> <i>(located in CFP contract under 1.A)</i>	
<b>Progress Payment Requested</b>	<input type="checkbox"/> Progress Payment #1 (at least 50% of CRD Grant Expended) <input type="checkbox"/> Progress Payment #2 (at least 75% of CRD Grant Expended)		
<b>Description of Progress:</b> (Please include a narrative description of the project progress, attach relevant photos, and any public relations information which may have been generated by the project).			

**Invoice Summary:** In addition to the summary information below, please attach supporting invoices and receipts for CRD grant expenditures.

Invoice Date	Vendor	Brief Description of Work	Invoice Total

*I certify under penalty of perjury that the above listed costs are true and correct as described above.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*E-mail or Mail completed form to:*

[partnerfunding@crwcd.org](mailto:partnerfunding@crwcd.org)

CRWCD, 201 Centennial Street, Suite 200, Glenwood Springs, CO 81601

**FOR CRWCD Use Only:** **Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Amount Approved:** \_\_\_\_\_