



COLORADO RIVER DISTRICT

PROTECTING WESTERN COLORADO WATER SINCE 1937

Request for Proposals
By The
Colorado River District
For
**The Preparation of a Supplemental Watershed Plan for the Lower Gunnison
Project Area, Colorado**

Background

The Colorado River District (River District) is the lead sponsor for the Lower Gunnison Project (LGP) and is under contract with the Natural Resources Conservation Service (NRCS) to update the watershed plan that was originally developed as a requirement under the Watershed and Flood Prevention Operations (Public Law 83-566) for receiving financial assistance to implement a range of watershed natural resource conservation measures in the Lower Gunnison Basin. It was completed in July 2017 and the report and appendices is available for review at: <https://www.nrcs.usda.gov/wps/portal/nrcs/detail/co/programs/farmland/rcpp/?cid=nrcseprd1326262>

Project

The River District is seeking proposals to complete National Environmental Policy Act (NEPA) and Cultural Resource Compliance activities for an expanded scope of projects located within the LGP Area, that will result in the production of a Supplemental Watershed Plan (consistent with Part 503 of the Watershed Project Plan Modifications guidance in the National Watershed Program Manual, 4th Edition, 2014).

The Supplemental Watershed Plan (SWP) would be focused on the following irrigation areas and NEPA / Cultural Resource Compliance activities to enable the future funding and implementation of:

- 1.) NORTH FORK: Fire Mountain Canal irrigation distribution system efficiency modernization and SCADA improvements;
- 2.) CRAWFORD: Grand View Canal irrigation distribution system efficiency modernization and SCADA improvements; and
- 3.) BOSTWICK PARK: Irrigation distribution system efficiency modernization and SCADA improvements.



When completed the SWP will enable the Colorado River District to seek additional federal funding for a streamlined implementation under a variety of potential funding programs. Specifically, proposed LGP elements will have been cleared under NEPA processes and policies with an administrative record and a relevant agency action documented through a formal record of decision to cover associated federal actions.

The River District may from time to time during the pendency of any contract assign Contractor tasks and deliverables in addition to those described herein related to the SWP. The River District may also revise or adjust deliverable intervals and delivery dates, as needed.

Schedule and Process

Proposals from qualified consultants will be due by the close of business on April 2, 2020, via electronic submission.

Please provide detailed proposals to David Kanzer, Deputy Chief Engineer, by email at the following address: dkanzer@crwcd.org with electronic copy to Gracie Wright gwright@crwcd.org.

All proposals must meet the elements described in the attached proposed scope of activities with a total estimated cost not to exceed \$85,000 to be considered qualified.

It is anticipated that an agreement utilizing the River District's standard form of agreement will be offered to the selected consultant by April 24 with a coincident notice to proceed with project activities.

The timeline is included as part of the Scope of Activities below, showing that first draft of the SWP will be due August 31, 2020 and the final SWP being due October 1, 2020.

ANY PROPOSAL RECEIVED BY THE RIVER DISTRICT AFTER THE TIME AND DATE SPECIFIED WILL NOT BE CONSIDERED. THIS RFP MAY BE CANCELLED AND ANY AND ALL PROPOSALS MAY BE REJECTED IN WHOLE OR IN PART IN THE SOLE DISCRETION OF THE RIVER DISTRICT.

Qualifying proposals must include:

- A draft work plan with tasks and costs per task and project approach for developing the SWP that is consistent the attached proposed Scope of Activities. The attached



Scope of Activities and Timeline should act as a cost estimation template. Satisfactory completion of all tasks is required.

The cost estimation template for completion of the Scope of Activities, as described, should not to exceed a total of \$85,000.

- Definition of project team and description of the roles of project personnel and their particular expertise related to those roles.
- A rate schedule for project personnel and other anticipated direct and indirect costs, pursuant to the cost estimation template.
- A list of similar work experience completed.

Should the River District choose to move forward with this work, it is anticipated that the selected consultant will be notified by close of business on April 10, 2020. In submitting a proposal, the offeror(s) represents that the offeror has familiarized himself/herself with the nature and extent of the RFP regarding any and all requirements which are part of this RFP.

The process for consultant selection will rely upon a combination of factors that include cost, proven experience with similar projects, ability to meet the proposed time frame and ability to work within state and federal requirements and the proposal deemed to be in the best interest of the River District, in the discretion of the River District.. The selection process will be consistent with River District policies and associated decisions are made at the sole discretion of the River District. Any costs incurred by the offeror(s) in preparation, transmittal, or presentation of any proposal or material submitted in response to this RFP shall be borne solely by the offeror.

Offeror(s) may be asked to submit revisions to their proposals for the purpose of obtaining best and final offers. A contract will be finalized with the most advantageous offeror(s). In the event that mutually agreeable terms cannot be reached, the River District reserves the right to commence contract negotiations with other offeror(s) without undertaking a new procurement process.

Any contract will be awarded to the offeror(s) whose proposal(s) is (are) most advantageous, taking into consideration the evaluation factors set forth in this RFP. The contract award will be subject to appropriate River District approvals. The anticipated date of award specified above is subject to change in the sole discretion of the River District.



Proposed Scope of Work and Timeline (to be used as a cost estimation template)

Task	DESCRIPTION	HOURS	RATE	SUBTOTAL	COMPLETION DATE
1	Consultation, Coordination and Public Participation				
A.	Extend public outreach plan		\$	\$	May 15 2020
B.	Host and facilitate scoping meeting consistent with outreach plan		\$	\$	May 30 2020
C.	Prepare and distribute scoping report		\$	\$	June 2020
D.	Prepare draft Plan for NRCS Colorado Review and agency comment		\$	\$	July 2020
E.	Issue Notice of Availability and Public Meeting Notice(s) for Draft Plan / EA and distribute		\$	\$	August 1 2020
F.	Hold Public Meeting on Draft Plan and EA		\$	\$	September 2020
G.	Prepare Summary Report, Final Plan and EA		\$	\$	September 30 2020
H.	Incorporate comments and public input and submit for approval by NRCS Colorado		\$	\$	October 15 2020
	<i>Subtotal</i>			\$	
2	Agency & Tribal Coordination				
A.	Agency Consultation (FWS, BLM, CPW, Tribal, Reclamation, etc.): Host and facilitate progress review meetings, conference calls, along with appropriate inter-agency coordination, documentation, prepare and describe proposed alternatives		\$	\$	June 2020
	<i>Subtotal</i>			\$	
3	Alternatives Analysis				
A.	Identify activity areas with CRD, local interests, consistent with agency and tribal interests		\$	\$	June 2020
B.	Identification of alternatives with CRD, local interests, consistent with agency and tribal interests		\$	\$	June 2020
C.	Describe / quantify anticipated environmental consequences		\$	\$	July 2020
D.	Preferred alternative & rationale		\$	\$	July 2020
	<i>Subtotal</i>			\$	

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4	Measures to Install				
A.	Avoidance, Minimization and Mitigation Analysis		\$	\$	August 2020
B.	Economic Analysis		\$	\$	August 2020
	<i>Subtotal</i>			\$	
5	Permits & Compliance				
A.	Environmental and cultural resource surveys		\$	\$	August 2020
B.	Report Preparation		\$	\$	August 2020
C.	SHPO Concurrence & MOA (30 day review period)		\$	\$	August 2020
D.	Prepare Finding of No Significant Impact (FONSI) for NRCS Execution		\$	\$	October 2020
	<i>Subtotal</i>			\$	
6	River District Project Tasks				
A.	Hire consultant(s) for Watershed Plan Supplement activities				April 2020
B.	Work with consultant to prepare detailed project timeline, activities, and milestones				April 2020
C.	Contractor periodic project progress meetings				On-going
D.	Data support and reviews				On-going
E.	Interim and final report reviews and electronic distribution, publication				On-going
	GRAND TOTAL:			\$	

RFP: The Preparation of a Supplemental Watershed Plan for the Lower Gunnison Project Area, Colorado



ACTIVITY/TASK										
	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
Task 1. Coordination & Public Outreach										
Task 2. Agency Consultation & Tribal Coordination										
Task 3. Alternatives Analysis										
Task 4. Measures to Install										
Task 5. Permits & Compliance										
Task 6. Project Management										

DATES SET FORTH ABOVE ARE SUBJECT TO EXTENSION OR REVISION AS NECESSARY IN THE SOLE DISCRETION OF THE RIVER DISTRICT.